

## **Wasser, Tony**

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**From:** Wasser, Tony  
**Sent:** Friday, September 13, 2002 8:24 AM  
**To:** 'kaddicott@reidmidd.com'  
**Cc:** 'rhall@reidmidd.com'; Colmant, Michael; Arima, Debbie  
**Subject:** Runway 13L - 31R Rehabilitation: Construction Progress Estimate No. 5

Kurt:

As discussed yesterday, Reid Middleton delivered the Contractor's Estimate for the work performed to date under this Contract. The package does not include the standard letter from Reid Middleton that Certified Payrolls are current, however, it is forthcoming and the Airport will progress the invoice with this understanding.

In addition, as discussed further, the Airport would like to receive an revised Construction Schedule, as the current schedule does not reflect the Contractor's activities for the coming weeks. In my review of the invoice, I noticed that the Contractor wrote a statement on the face of the invoice concerning the disputed quantities. Would it be appropriate to formally notify the Contractor of the deduction made? It should be noted that in my review of the Contract Documents no formal notification is required, but the County has the right to do so? Please advise.

Thanks!

Tony Wasser

## **Wasser, Tony**

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**From:** Wasser, Tony  
**Sent:** Thursday, August 15, 2002 7:39 AM  
**To:** 'kaddicott@reidmidd.com'  
**Subject:** FW: Runway 13L - 31R Rehabilitation: NTP Issuance  
**Importance:** High

Kurt:

In my haste to get this message out, I failed to copy you, so here it is.

Thanks!

Tony Wasser

-----Original Message-----

**From:** Wasser, Tony  
**Sent:** Thursday, August 15, 2002 7:36 AM  
**To:** Colmant, Michael  
**Cc:** Renaud, Rick; Tonsgard, Patricia  
**Subject:** RE: Runway 13L - 31R Rehabilitation: NTP Issuance (SECOND UPDATE)  
**Importance:** High

Mike:

Due to the number of telephone calls among the Airport, Reid Middleton and Watson Asphalt yesterday concerning issuance of the NTP, Watson Asphalt has requested that a conference call be arranged for today. However, Mr. Kurt Addicott with Reid Middleton suggested, and I agree with his approach, that Reid Middleton notify Watson Asphalt via letter as to the Airport's expectations for work activities Friday, 16 August 2002. The Airport's NTP would follow or attached to Reid Middleton's letter.

Please advise if this is acceptable to you.

Thank you.

Tony Wasser

## Wasser, Tony

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**From:** Wasser, Tony  
**Sent:** Wednesday, August 14, 2002 8:07 AM  
**To:** Colmant, Michael  
**Cc:** Renaud, Rick; Tonsgard, Patricia  
**Subject:** Runway 13L - 31R Rehabilitation: NTP Issuance

**Importance:** High

Mike:

If you are not already aware, Reid Middleton advised Ms. Patricia Tonsgard late yesterday that the Contractor, Watson Asphalt will not commence work Wednesday, 14 August 2002 since they are unable to secure required barricades, and it may not be before middle of next week provided they can secure them.

In addition, I received a voice mail message from Mr. Rick Renaud yesterday, encouraging me to issue the NTP even though the Contractor was not beginning work today since securing barricades is the responsibility of Watson so as to protect the County from future claims presumably if the weather does not permit completion of this project. I intend to speak with the Contract Specialist, Ms. Tina Phipps this a.m., and will update this message, if needed.

How do you wish to proceed?

Tony Wasser

- Please obtain input from Ms Phipps & advise.
- Also, I'd like to meet with you & Rommel before NTP is issued re expense tracking, YTD status, etc.

8-14-02

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## CIP ROUTING SI

Project Name: Runway 13L-31R Rehab

Project Number: 001294

### 1.0 Design

- ☐ 1.1 Proposal/RFP
- ☐ 1.2 Consultant Agreement
  - ☐ 1.2.1 Bonds/Insurance
  - ☐ 1.2.2 Amendments
  - ☐ 1.2.3 Contract Documents
- ☐ 1.3 Invoices/Progress Payments
- ☐ 1.4 Incoming Correspondence
- ☐ 1.5 Outgoing Correspondence
- ☒ 1.6 Record of Conversations (Phone/E-Mail)
- ☒ 1.7 Technical Reports
- ☐ 1.8 Drawings

### 2.0 Construction

- ☐ 2.1 Proposal/RFP
- ☐ 2.2 Contract
  - ☐ 2.2.1 Change Orders
  - ☐ 2.2.2 Contract Documents/Drawings
  - ☐ 2.2.3 Bonds/Insurance Certificates
  - ☐ 2.2.4 Permits/Licenses
- ☐ 2.3 Invoices/Progress Payment
- ☐ 2.4 Incoming Correspondence
- ☐ 2.5 Outgoing Correspondence
- ☐ 2.6 Record of Conversations (Phone/Email)
- ☐ 2.7 Quality Control/Technical Reports
- ☐ 2.8 Schedules
- ☐ 2.9 Record Documents (As-Built)
  - ☐ 2.9.A O&M Manuals
  - ☐ 2.9.B Photos
  - ☐ 2.9.C Certified Payrolls/State Prevailing Wage Name: \_\_\_\_\_
  - ☐ 2.9.D Field Notes
  - ☐ 2.9.E Submittal No. \_\_\_\_\_

### 3.0 Outside Agencies

- ☐ 3.1 Incoming Correspondence
- ☐ 3.2 Outgoing Correspondence
- ☐ 3.3 Record of Conversations (Phone/Email)
- ☐ 3.4 Internal Correspondence
- ☐ 3.5 Quality Control Reports
- ☐ 3.6 Technical Reports
- ☐ 3.7 External Funding Reports

### 4.0 County Force Design

- ☐ 4.1 Proposal/RFP/Scope of Work
- ☐ 4.2 Work Authorization/Blanket Agreement
- ☐ 4.3 Internal Correspondence
- ☐ 4.4 Record of Conversations (Phone/Email)
- ☐ 4.5 Technical Reports

### 5.0 County Force Administration

- ☐ 5.1 Internal Correspondence
- ☐ 5.2 Record of Conversations (Phone/Email)
- ☐ 5.3 Project Closeout
- ☐ 5.4 Field Notes (Misc)

Requested By & Date JW 12-7-02

Filed By & Date JW 12-7-02

**TRIP ROUTING SLIP  
PLANNING**

Project Name: \_\_\_\_\_

Project Number: \_\_\_\_\_

**6.0 Planning**

- \_\_\_\_\_ 6.1 Project Scoping and Goals
- \_\_\_\_\_ 6.2 Project Budget
- \_\_\_\_\_ 6.3 Consultant Services
- \_\_\_\_\_ 6.4 Proposal/RFP
- \_\_\_\_\_ 6.5 Studies/Plans
  - \_\_\_\_\_ 6.5.1 Feasibility
  - \_\_\_\_\_ 6.5.2 Pre-Design
  - \_\_\_\_\_ 6.5.3 30 Percent Design
- \_\_\_\_\_ 6.6 Coordination
  - \_\_\_\_\_ 6.6.1 Department
  - \_\_\_\_\_ 6.6.2 Agencies/Jurisdictions
  - \_\_\_\_\_ 6.6.3 Community
- \_\_\_\_\_ 6.7 Correspondence
- \_\_\_\_\_ 6.8 Technical Reports/Maps
- \_\_\_\_\_ 6.9 Plans